

# **Tellico Lake Amateur Radio Club By-Laws**

## **Section 1 – Membership**

Full membership is open to licensed Radio Amateurs. Full membership includes all club privileges, including the right to hold a club office and to vote. Associate membership is open to all other interested persons. Associate membership includes all club privileges, except for the right to hold office or to vote. Applications for membership shall be submitted to a Club officer. Any member whose dues are not currently paid in accordance with the provisions of paragraph 7 of these By-Laws will be considered inactive and may be removed from the membership roster. Inactive members have no voting privileges.

## **Section 2 – Elections**

Officer elections will be held annually during the fourth quarter of each year. Officers will assume their elected offices on January 1 of the following year. Term of officers will be one year.

### **Nominating Committee**

The President may appoint a nominating committee. The committee will be charged with finding qualified candidates to run for office. The committee will present a ballot to the President at the regular meeting one month prior to the election, at which time the President will entertain a motion for nominations and to accept the ballot. The final ballot will be made available to all Club members. The President will dissolve the nominating committee after the annual elections.

### **Voting**

Members in good standing who are present at a meeting may vote. In the case of an unopposed slate, the President may entertain a motion for the Secretary to cast a single ballot.

## **Section 3 – Secretary**

The Secretary shall have the Constitution and By-Laws with them at every meeting and shall permit review of same upon request. He/she shall make minutes of meetings available to Club members.

## **Section 4 - Treasurer**

The Treasurer is authorized to pay expenditures up to \$100. Expenditures of more than \$100 will require prior authorization by majority vote of those present at the meeting. Receipts or

invoices must be provided before any payment is made. The Treasurer shall provide an itemized report of disbursements and receipts at each regularly scheduled Club meeting.

### **Section 5 - Financial Review**

During the fourth quarter of each year, an annual financial review will be conducted of financial records and a report prepared and presented to the membership, so as to be available for the incoming officers by January 1 of the following year. The President shall appoint a committee for this purpose.

### **Section 6 – Meetings**

Regular meetings shall be held, generally on a monthly basis. Special meetings may be called as the need arises. Notice shall be provided to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notice must be given not less than 24 hours before the meeting.

### **Section 7 - Dues, Fees, and Assessments**

Annual dues will be determined each year in conjunction with the annual election. The rate is to be decided based upon review by the Treasurer, with recommendation to the membership, and with a membership majority vote of those present at the meeting. This is to be done in accordance with the provisions of Article V of the Constitution for the purpose of providing funds for expenses. Membership dues are payable upon becoming a member of the Club and each January thereafter. Any member whose dues are not currently paid in accordance with the above provisions will be considered inactive and may be removed from the membership roster. Inactive members have no voting privileges. Termination of membership will not constitute a refund of dues paid.

### **Section 8 – Committees**

The President, at his/her discretion, may appoint members to serve on committees concerning various issues; e.g., Membership, Public Relations, Programs, Financial Review.

Date: 12-16-2015

/s/ Allan B Tarbell  
President

Date: 12-16-2015

/s/ Joyce A Tarbell  
Secretary